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## BOARD OPERATIONS

The Board operates and governs itself in a manner that models respect for individuals and strengthens relationships within the education community. Within this framework decisions will be made that serve to ensure quality learning opportunities and maximize learning outcomes for all students of all ages.

The Board believes that its ability to discharge its obligations in an efficient and effective manner is dependent upon the development and implementation of a sound organization design. In order to discharge its responsibilities to the electorate of the District, the Board shall hold meetings as often as is necessary. A quorum, which is a simple majority of the number of trustees holding office, must be present for every duly constituted meeting. The Board has adopted policies so that the business of the Board can be conducted in an orderly and efficient manner.

The Board believes that its fundamental obligation is to preserve, if not enhance, the public trust in public education, generally, and in the affairs of its operations in particular. Consistent with its objective to encourage the general public to contribute to the educational process, Board meetings will be open to the public. Towards this end, the Board believes its affairs should be conducted in public to the greatest extent possible.

The Board believes there are times when public interest is best served by private discussion of specific issues in "in-camera" sessions. The Board believes it is necessary to protect individual privacy and the Board's own position in negotiating either collective agreements or contracts and therefore expects to go in-camera for issues dealing with individual students, individual employees, land, labour, litigation or negotiation.

The Board further believes public interest can be enhanced by having members of the public make presentations at Board meetings.

The Board also believes that public information meetings dealing with specific educational topics and held on a regular basis in various communities within the District can enhance communications and the effectiveness of the Board.

### 1. Inaugural Meeting

- 1.1 Pursuant to Section 49(b) of the School Act, the inaugural meeting of the Board shall be held on the first Tuesday in November, except when November 1<sup>st</sup> falls on a Monday, whereby the inaugural meeting will be held on the second Tuesday of November of an election year (every four years) with the sole purpose being:
  - 1.1.1 To make a prescribed oath of office, by oath or solemn affirmation, and
  - 1.1.2 To elect the Chair and Vice-Chair of the Board.
- 1.2 The Superintendent or designate will give notice of the inaugural meeting.
- 1.3 Each trustee will take the oath of office immediately following the call to order of the inaugural meeting after a general election. Special provisions will be made for a trustee taking office following a by-election.

- 1.4 The Superintendent or designate shall act as Chair of the meeting.
2. Regular Meetings
  - 2.1 All regular meetings of the Board are open to the public. They are held at 7:00 p.m. on Tuesday's of each month according to a schedule approved by Trustees every May. Meetings in July, August and December will be at the call of the Board Chair.
  - 2.2 Schedules for Board meetings are available at the Board office and on the School District website ([www.sd43.bc.ca](http://www.sd43.bc.ca)).
3. Special Meetings
  - 3.1 Occasionally, unanticipated or emergent issues require immediate Board attention and/or action.
    - 3.1.1 Unless deemed to be 'closed', all special meetings are open to the public.
    - 3.1.2 A special meeting of the Board may be called by the Chair or, on written request by a majority of the trustees, it may be called by the Superintendent. No business other than that for which the meeting was called shall be conducted at the meeting.
    - 3.1.3 Special public Board meetings will be held at 6:30 p.m. unless otherwise determined.
4. Closed Meetings (In-Camera)
  - 4.1 As per Section 69 of the School Act, if, in the opinion of the Board, the public interest so requires, persons other than trustees may be excluded from a meeting. Notwithstanding this, the Superintendent or designate must be present at the time that a decision of the Board is rendered and must record any decision.
  - 4.2 Unless otherwise determined by the Board, legal, student, personnel and property issues, which require confidentiality, will be closed sessions;
  - 4.3 A record of closed (In-camera) Board meetings identifying the matters discussed will be brought forward to the agenda of the regular Board meeting.
  - 4.4 The Board Chair, Vice-Chair and Superintendent shall determine items on the agenda for each closed meeting, subject to Board approval.
  - 4.5 The Board shall only discuss the matter which gave rise to the closed meeting. Board members and other persons attending the session are honor bound not to disclose the substance of deliberations at such sessions.
  - 4.6 A record of in-camera Board meetings shall be provided to the public.
5. Public Information Meetings
  - 5.1 The Board will hold public information meetings on programs and services on a regular, scheduled basis.
  - 5.2 The Board may hold public information meetings on major issues to provide or obtain information on proposed changes in operational practices which will substantially affect instructional delivery; facility location; school closure; program relocation; and operating and capital budgets. The Board Chair and/or designate shall chair the

meetings accompanied by appropriate resource staff, as assigned by the Superintendent, to assist with proceedings.

- 5.3 Schedules for Public Information meetings are available at the Board office and on the School District website (sd43.bc.ca).

## 6. Working Sessions

- 6.1 The Board feels it is desirable to meet periodically in a working session environment. In this setting, trustees discuss District goals and objectives, evaluate the Superintendent, receive in-services on budget and District programs and review other matters pertaining to the operation of the District.
- 6.2 A meeting of the Board, in the form of a work session, may be held at least three times during the school year. At these working sessions, the Board shall take no actions that replace debate or actions at a public meeting.
  - 6.2.1 The time, date, duration and place of the working session will be determined by the Board at a public meeting.
  - 6.2.2 The agenda will be prepared by the Superintendent, under the direction of the Chair, and be submitted for consideration of the Board prior to the working session being held.
  - 6.2.3 The Superintendent is expected to attend the working session.
  - 6.2.4 The Superintendent will determine if other senior staff are to attend, and the duration of their attendance.

## 7. Agenda for Regular Meetings

- 7.1 Items may be placed on the agenda in one of the following ways:
  - 7.1.1 By notifying the Board Chair at least six days prior to the Board meeting.
  - 7.1.2 By notice of motion at the previous meeting of the Board.
  - 7.1.3 As a request from a committee of the Board.
- 7.2 The Board Chair, Vice-Chair and Superintendent shall establish items on the agenda for each regular meeting. The agenda shall generally follow the order outlined below:
  - 7.2.1 If an in-camera meeting is required, it will be scheduled at a time determined by the Chair, prior to and/or after the regular meeting.
  - 7.2.2 Acceptance of Agenda
  - 7.2.3 Introduction of Partner Groups
  - 7.2.4 Delegations/Presentations
  - 7.2.5 Education
  - 7.2.6 Approval of Consent Agenda
    - 7.2.6.1 Approval of Minutes
    - 7.2.6.2 Trustee Calendar Planning
    - 7.2.6.3 Trustee Reports
  - 7.2.7 Response to Previous Delegations

- 7.2.8 District Staff Reports
- 7.2.9 Unfinished Business
- 7.2.10 Question Period
- 7.2.11 New Business
- 7.2.12 Notices of Motion
- 7.2.13 Items of Trustee Business
- 7.2.14 Question Period
- 7.2.15 Adjournment
- 7.2.16 Announcements (Calendar Review)
- 7.3 Two public question periods will be held; the first, mid-way through the meeting (approximately 9:00 p.m.) and the second, at the conclusion of the meeting. Questions that relate to agenda items at the meeting may be asked.
- 7.4 Issues that require Board action may arise after the agenda has been prepared. The Board Chair, at the beginning of the meeting, shall ask for additions to and/or deletions from the agenda prior to agenda approval. Changes to the agenda may be made by a majority of those present.
- 7.5 The Board will follow the order of business set by the agenda unless the order is altered or new items are added by agreement of the Board.
- 7.6 During the course of the Board meeting, the majority of trustees present may request that the Board Chair place items before the Board for discussion. The Board may take action on such items.
- 7.7 The agenda will be supported by copies of letters, reports, contracts and other materials as are pertinent to the business which will come before the Board and will be of value to the Board in the performance of its duties.
- 7.8 The agenda information package, containing the agenda and supporting information, will be distributed to each trustee at least four days in advance of regular Board meetings.
- 7.9 The list of agenda items shall be posted in the Board office, in a place readily accessible to the general public one day prior to the regular meeting. Any elector may inspect the agenda and request a copy.

## 8. Minutes

- 8.1 The Board shall maintain and preserve by means of minutes a record of its proceedings and resolutions. The minutes shall record:
  - 8.1.1 Date, time and place of meeting;
  - 8.1.2 Type of meeting (regular, special or committee);
  - 8.1.3 Name of presiding officer;
  - 8.1.4 Names of those trustees and administration in attendance;
  - 8.1.5 Approval of preceding minutes;

- 8.1.6 A brief summary of the circumstances which gave rise to the matter being debated by the Board;
  - 8.1.7 All resolutions, including the Board's disposition of the same, placed before the Board, should be entered in full;
  - 8.1.8 Names of persons making the motion;
  - 8.1.9 Points of order and appeals;
  - 8.1.10 Appointments;
  - 8.1.11 Summarized reports of committees;
  - 8.1.12 Trustee declaration pursuant to section 56, 57, or 58 of the School Act.
- 8.2 The minutes shall:
- 8.2.1 Be prepared as directed by the Superintendent;
  - 8.2.2 Be reviewed by the Superintendent prior to submission to the Board;
  - 8.2.3 Be considered an unofficial record of proceedings until such time as adopted by a resolution of the Board; and
  - 8.2.4 Upon adoption by the Board, be deemed to be the official and sole record of the Board's business.
- 8.3 The Superintendent shall ensure, upon acceptance by the Board, that appropriate signatures are affixed to the concluding page of the minutes.
- 8.4 The Superintendent shall establish a codification system for resolutions determined by the Board which will:
- 8.4.1 Provide for ready identification as to the meeting at which it was considered;
  - 8.4.2 Provide for cross-referencing with resolutions of similar nature adopted by the Board at previous meetings; and
  - 8.4.3 Establish and maintain a file of all Board minutes.
- 8.5 All committees of the Board, unless otherwise directed, shall prepare and submit minutes or a report to the Board.
- 8.6 Upon adoption by the Board, the minutes shall be open to public scrutiny at the Board office at all reasonable times.
- 8.7 Copies of the minutes adopted by the Board shall be added to the School District Website ([sd43.bc.ca](http://sd43.bc.ca)), distributed to all trustees and other destinations as directed by the Board as soon as is practicable.
- 8.8 Individuals may make copies and extracts on payment of a fee set by the Board.
9. Motions (Resolutions)
- 9.1 General
- 9.1.1 All matters addressed relating to the formal agenda for the Board meeting shall be by a motion which has been moved and seconded before formal debate. Before a formal motion is placed before the Board by a trustee, an opportunity will be provided for questions and clarification. The Chair has the authority to limit the amount of time allowed for questions and/or clarification by trustees.

- 9.1.2 Motions shall be phrased in a clear and concise manner so as to express an opinion or to achieve a result. A preamble does not form part of a resolution when passed. The Chair or recording secretary may request that the mover put a motion in writing to ensure accurate recording of the motion in the minutes.
- 9.1.3 The presiding officer may divide a motion containing more than one subject if the Chair believes this would produce a fairer or clearer result and the same shall be voted on in the form in which it is divided.
- 9.1.4 No motion other than to postpone consideration of a question, or a procedural motion, shall be repeated during the calendar year except by the reconsideration or rescinding process.
- 9.1.5 A motion to reconsider cannot be applied to action that cannot be reversed; for example, entering into a contract.
- 9.1.6 A motion to reconsider can only be made at the same meeting where the original motion was voted upon and by a member who voted on the prevailing side. No question can be reconsidered twice.
- 9.1.7 A motion to rescind will be considered only if notice has been given at the previous meeting or in the call for the present meeting. A motion to rescind may be moved by any trustee, regardless of their original vote.
- 9.1.8 A motion to table is not debatable other than as to propriety. (There is no set time limit.) A motion to postpone is debatable. (It can be postponed indefinitely or to a certain time.)
- 9.1.9 A motion can be withdrawn or modified by the mover without the consent of anyone before the motion is stated by the Chair. Once the motion has been stated by the Chair, it belongs to the assembly and the mover must request its permission to withdraw or modify it. If there is an objection, the Chair shall ask the meeting if the request should be granted and a majority vote is needed for withdrawal.
- 9.1.10 An amendment to a motion or resolution does not require notice. Only one amendment to an amendment shall be allowed and the same shall be dealt with before the original amendment is decided. An amendment may not change the intent of the original motion.
- 9.1.11 All motions to refer resolutions to the Canadian School Boards Association (CSBA), BC School Trustees Association (BCSTA), or branches thereof for endorsement or adoption, shall receive prior discussion in order to clarify intent and wording of the main resolution.
- 9.1.12 All motions to amend Board policy shall be submitted in writing to the Secretary-Treasurer and presented to the Board at the regular meeting immediately preceding the meeting at which they are to be discussed. (Notice of Motion). The written Notice of Motion to amend Board policy shall contain the proposed action and rationale.

## 9.2 Debate

- 9.2.1 Debate shall be strictly relevant to the question and the presiding officer shall warn speakers who violate this rule.
- 9.2.2 No person shall speak until recognized by the Chair.

- 9.2.3 No person shall speak more than three times to a question unless a motion to extend debate is made, seconded, and carried except the mover of the motion who will have the right to make a reply when all trustees who wish to speak have spoken. No trustee shall speak for a period in excess of three minutes at one time. The Chair may caution a trustee who persists in tedious and repetitious debate and may direct him/her to discontinue if he/she persists.
- 9.2.4 A matter of privilege (a matter dealing with the rights or interests of the Board as a whole or of a trustee personally) may be raised at any time and shall be dealt with forthwith before resumption of business.
- 9.2.5 No trustee shall interrupt another trustee who has the floor except to raise a point of order or a point of privilege.
- 9.2.6 A motion must be made by a member who has obtained the floor, while no question is pending. The maker of the motion, if he/she desires, may speak first.
- 9.2.7 A trustee may require the motion under discussion to be read at any time during debate, except when a trustee is speaking.
- 9.2.8 When a trustee believes debate should be closed and a vote taken, the Chair will respond by announcing that the "question" has been called and ask if there is further discussion. If there is, it must be allowed.
- 9.2.9 Debate can also be closed by a motion to end debate. This is not debatable, must have a seconder, and must be passed by a two-thirds majority.
- 9.2.10 This policy shall govern points of order and procedures not provided for or specified by the School Act. Where there is an inconsistency, the School Act shall apply. Where situations arise which are not covered by the School Act or policy, reference to Robert's Rules shall be in order.
- 9.2.11 An appeal may only be requested immediately after a ruling and before resumption of business. The appeal shall be decided without debate by a majority vote of trustees present. A successful appeal does not necessarily set a precedent.
- 9.3 Voting
- 9.3.1 A quorum of the Board shall be five trustees.
- 9.3.2 All trustees present at a meeting are expected to vote; although, a trustee must abstain from voting in the event that he/she has a conflict of interest by reason of having a direct pecuniary interest in a vote (Section 58, School Act). A trustee may also abstain from voting if they state at the meeting the reasons thereon prior to a vote being taken.
- 9.3.3 Voting shall be by a show of hands and under normal circumstances all negative votes and abstentions shall be recorded by name in every case. Upon request, where a conflict exists, the reason(s) for an abstention shall be recorded.
- 9.3.4 The Chair has the same right to vote and shall vote at the same time as the other members of the Board and, in the case of an equality of votes for and against a motion, (a tie), the question is resolved in the negative, and the Chair shall so declare.

9.3.5 All questions shall be decided by a majority of the votes of the trustees present (quorum) and voting save as otherwise provided by these rules or the School Act.

9.3.6 Where an interpretation is required, the question at hand shall be deferred until the following meeting or, if emergent, to the end of the meeting to allow staff to research the appropriate interpretation based on Robert's Rules. The resulting interpretation may require a change to this policy and, if so, will be done by notice of motion. A notice of motion to update this policy will be made subsequent to the question at hand being dealt with.

## 10. Delegations to Board Meetings

10.1 The Board believes that it has the responsibility to encourage members of the public to bring concerns relating to educational matters to regular meetings of the Board. The Board also believes it has a responsibility to conduct regular public meetings of the Board in an orderly and efficient fashion. The Board will receive representations and delegations on any subject pertinent to Board business provided the item has been placed on the agenda.

10.1.1 Requests to present shall be made in writing to the Superintendent or designate on or before 12:00 noon on the Tuesday two weeks prior to the regular Board meeting. In order to assist delegations with their presentations, "Guidelines for Delegations", will be made available at the time the request to present is made. The Board Chair may, if necessary, refer delegation requests to 'closed session'. The Board Chair reserves the right to limit the number of delegations appearing at a particular Board meeting and may request they appear at an alternate date.

10.1.2 The Chair, or in the absence of the Chair, the Vice Chair, after consultation with the Board of Education and Superintendent and/or the Secretary-Treasurer, shall decide whether the request will be granted. In the case of a refusal, the applicant may appeal to the Board in writing.

10.1.3 Delegations may be asked to meet with the appropriate School District official(s) prior to a meeting with the Board.

10.1.4 The delegation shall identify a spokesperson for all group appointments.

10.1.5 Notwithstanding the above, an individual or group may appear before the Board at a regular meeting and request placement on the agenda without prior notice. The Board will determine whether or not the delegation will be added to the agenda.

10.1.6 Delegations shall be acknowledged with a form letter thanking them for their presentation. If the trustee wishes to request that the topic be referred to a later Board Meeting, the trustee should follow the process outlined in section 7.1 such that the request is brought forward to the next Agenda Setting Meeting.

10.1.7 The Board also appreciates the time and effort students and staff members take to present to the Board. In recognition, school delegations are acknowledged by sending a letter of thanks to the delegation, including a token of thanks, such as the District pin.

## 11. Election of Chair and Vice Chair

At its inaugural meeting following a general local election, and for the following three years, at the regular November meeting, the Board shall elect one of its members to serve as Board Chair and one of its members to serve as Vice-Chair.

### 11.1 Process for Election of Chair and Vice-Chair:

- The secretary-treasurer will call three times for nomination for the position of Board Chair (seconding is not necessary).
- After all nominations have been received the secretary-treasurer will ask for a motion for nominations to cease.
- Nominees will be asked in alphabetical order if they accept their nomination.
- If there is more than one nomination, all nominees will be provided an opportunity to speak to their nomination for the position.
- The secretary-treasurer will conduct a vote by ballot (unless a nominee is acclaimed to the position of Chair).
- That person receiving a clear majority shall be elected board chairperson for the ensuing year.
- If no person receives a clear majority, further ballots shall be taken until the same is achieved or if after a second ballot, a tie shall occur, the election shall be decided by the drawing of lots.
- Upon completion of the voting for the Chair, the secretary-treasurer will continue with the same process for the election of Vice-Chair.
- A motion to destroy the ballots following each vote will be requested.

## 12. Trustee Indemnity, Expenses and Recognition

12.1 Under Section 71 of the School Act, a Board may authorize the payment of remuneration (indemnity) to be paid to trustees.

12.1.1 The trustee indemnity will be adjusted annually on January 1st and will be based on the average of Coquitlam, Port Moody and Port Coquitlam councillors' indemnities in effect at that time.

12.1.2 The Chair shall be paid an additional indemnity of 10% and the Vice-Chair shall be paid an additional indemnity of 5%, calculated on the base indemnity determined in 12.1.1.

12.1.3 A trustee indemnity as described in the School Act regulations will be paid to trustees on a bi-weekly basis, as taxable income.

12.1.4 The Superintendent or designate will arrange for direct bank deposit of cheques by having trustees complete the necessary banking authorization form

12.2 The Board will set the rate to be paid for trustees who are required to use their own vehicles for Board business outside of the District and the method of payment of this allowance.

12.2.1 Remuneration for mileage accrued while on Board business for every Board member shall be paid monthly or at the end of the calendar year.

12.2.2 No trustee shall receive mileage from home to Board Office to attend meetings.

- 12.3 Trustees are encouraged and have a responsibility to attend and participate in appropriate conventions, conferences, seminars, courses, and other programs that will contribute to their growth in governance as a school trustee during their term of office.
- 12.3.1 Travel, board, lodging, miscellaneous living expenses and registration fees will be paid by the Board when a trustee attends a conference, seminar, course, or convention. A trustee shall not exceed their allowance without approval of the Board. Annually, the Board shall establish an amount within the budget to cover expenses incurred by trustees related to their attendance at meetings, seminars, and conventions.
- 12.3.2 Prior to leaving to attend a conference, convention or seminar, an expense allowance to cover estimated expenses may be advanced.
- 12.3.3 The per diem expense for meals and incidental costs is limited to a maximum of \$50.00 per day. When traveling in the U.S., expenses will be paid in U.S. dollars
- 12.3.4 Auto travel shall be paid, to a trustee providing such transportation, at the BCSTA approved kilometer rate travelled to attend conferences, seminars or conventions.
- 12.3.5 In the event that other modes of travel than motor vehicles are used, the actual fare paid will be covered by the Board.
- 12.3.6 Hotel or other lodging expenses, including parking, will be paid by the Board.
- 12.3.7 Trustees will be expected to file an "Expense Report and Claim Form" on return showing totals for:
- 12.3.7.1 accommodation
  - 12.3.7.2 meals and incidental expenses
  - 12.3.7.3 registration if not paid direct by the Board
  - 12.3.7.4 transportation and parking
- Trustees will provide receipts for lodging and travel expenses other than by motor vehicle.
- 12.3.8 The budget designated by the Board for Trustee expenses shall be divided into two categories as follows:
- 12.3.8.1 Trustee Personal Development

Sufficient funds will be set annually to allow an individual trustee at their discretion to participate in conferences or meetings which provide personal development in the area of education. The budget would be set as an equal amount for each trustee.
  - 12.3.8.2 Board Related Expense Activity

Sufficient funds will be set annually to cover expenses where normally all trustees participate, such as BCSTA Annual Meetings, BCSTA Metro Branch Meetings, Board Retreats, meetings with Ministry of Education, etc.

The budget would be set as a global amount from which funds would be withdrawn and accounted for individual trustees based upon participation in an event.

- 12.3.9 Trustees may expend funds as allocated to them for attendance at meetings, seminars, courses and conventions within the allowance set by policy at their discretion to the maximum of their budget amount.
- 12.3.10 No trustee shall exceed their budgetary allotment without express approval of the Board, nor shall the Superintendent or designate make advancements or borrow from other trustee's accounts without express approval of the Board.
- 12.4 The Board feels that service as a trustee to the District should be recognized at the time the trustee retires from the Board. The recognition should be in the form of a memento for all trustees, as well as a gift for long service trustees.
  - 12.4.1 At the time a trustee retires from the Board, the Board will present the trustee with a "43" lapel pin or charm as a memento in appreciation for service.
  - 12.4.2 Long service trustees (six or more years), as well as receiving the memento, will be recognized in a manner similar to that of a teaching employee.
  - 12.4.3 Calculation shall be made on the basis of a teacher with Category 4 and ten years' experience.
  - 12.4.4 The Board will be requested to determine the appropriate ceremony to be held to honour retiring trustees.
- 13. Trustee Conflict of Interest
  - 13.1 The trustee is directly responsible to the electorate of the District and to the Board.
  - 13.2 Upon election to office, the trustee must accept a position of public trust and is expected to act in a manner which will enhance the trust accorded the trustee, and through the trustee, the trust accorded to the Board.
  - 13.3 Elected officials must not have financial interests, liabilities or appointments which place them in a position of conflict of interest or opportunity for personal gain while representing the District.
  - 13.4 The Board is of the firm conviction that its ability to discharge its obligations is dependent upon the confidence the residents of the District place in the Board and in its trustee members.
    - 13.4.1 The trustee is expected to be conversant with Sections 55 to 60 of the School Act.
    - 13.4.2 The trustee is solely responsible for declaring himself/herself to be in possible conflict of interest.
      - 13.4.2.1 The trustee shall make such declaration in open meeting prior to Board or committee discussion of the subject matter which may place the trustee in conflict of interest
    - 13.4.3 It shall be the responsibility of the trustee in conflict to absent him/herself from the meeting in accordance with the requirements of the School Act and ensure that their declaration and absence is properly recorded within the minutes.

13.5 The Financial Disclosure Act requires all trustees and permits the Board of Education to designate employees to disclose personal financial information as required under the Act. All trustees shall file disclosure forms under the Financial Disclosure Act.

13.5.1 The forms shall be submitted to the Superintendent or designate by January 15<sup>th</sup> of each year and retained by the Secretary-Treasurer for safe keeping.

13.5.2 The Superintendent or designate shall request persons viewing the forms filed to give their names and addresses at the same time they view the forms.

#### 14. Board Self-Evaluation

14.1 The annual Board self-evaluation process will complement the Superintendent evaluation process.

14.2 The purpose of the Board self-evaluation is to answer the following questions:

14.2.1 How well have we fulfilled each of our defined roles in relation to our mission, goals and objectives as a Board this past year?

14.2.2 How do we perceive our interpersonal working relationships?

14.2.3 How well do we receive input and how well do we communicate?

14.2.4 How well have we adhered to our annual work plan?

14.2.5 How would we rate our Board-Superintendent relations?

14.2.6 How well have we adhered to our governance policies?

14.2.7 What have we accomplished this past year? How do we know?

14.3 The principles upon which the Board self-evaluation is based are as follows:

14.3.1 A learning organization or a professional learning community is focused on the improvement of practice.

14.3.2 A pre-determined process for evaluation strengthens the governance functions and builds credibility for the Board.

14.3.3 An evidence-based approach provides objectivity.

14.4 The components of the Board self-evaluation are:

14.4.1 Review of Board Role Performance

14.4.2 Monitoring Interpersonal Working Relationships

14.4.3 Monitoring Board Representation/Communication

14.4.4 Review of Annual Work Plan Completion

14.4.5 Monitoring Board-Superintendent Relations

14.4.6 Review of Board Motions

14.4.7 Review of Board Governance Policies

14.4.8 Creating a Positive Path Forward

Reference: Section 50, 56, 57, 58, 59, 66, 67, 68, 69, 70, 71, 72, School Act  
Financial Disclosure Act

### Board Minutes

February 1987 Volume 29 Page 25 Policy I-A-17 Recognition of Trustee Service  
August 1990 Volume 32 Page 214 Policy I-A-15 Trustee Indemnity  
October 1990 Volume 32 Page 300 Policy I-A-30 Trustee Mileage Rates  
November 1990 Volume 32 Page 314 Policy I-A-20 Conventions, Conferences and Seminars (Trustees)  
November 1990 Volume 32 Page 320 Policy I-B-6 Trustees' Annual Retreat  
November 1990 Volume 32 Page 321 Policy I-D-57 Trustees' & Employees' Disclosures  
Volume 35 Page 90 Policy I-A-1 Modus Operandi – Board of School Trustees  
Volume 35 Page 142 Policy I-A-1 Modus Operandi – Board of School Trustees  
Volume 36 Page 27 Policy I-A-1 Modus Operandi – Board of School Trustees  
Volume 38 Page 94 Policy I-A-1 Modus Operandi – Board of School Trustees  
Volume 40 Page 89 Policy I-A-1 Modus Operandi – Board of School Trustees  
May 1999 Volume 41 Page 64 Policy I-A-1 Modus Operandi – Board of School Trustees  
September 2004 Volume 46 Page 93 Policy I-A-15 Trustee Indemnity  
June 2005 Volume 47 Page 78 Policy 7 Board Operations  
October 2006 Volume 48 Page 105  
March 2008 Volume 50 Page 29  
February 2009 Volume 51 Page 15  
June 2012 Volume 54 Page 66  
November 15, 2016 Meeting  
February 7, 2017 Meeting  
May 16, 2017 Meeting  
January 15, 2019 Meeting  
January 21, 2020 Meeting  
October 5, 2021 Meeting